

*"We are a Catholic community of welcome,
connecting faith, family & education."*



POSITION INFORMATION DOCUMENT

Spanning across multiple campuses and sites on Kaurna land in the western suburbs of Adelaide, Nazareth incorporates an Early Childhood Centre, Reception to Year 12 College, a Pathways & Partnership Centre, and a variety of community and engagement programs.

We provide learning that is holistic, inclusive, lifegiving, and lifelong. Our promise is that students will find their chosen pathway and graduate knowing they matter absolutely, have the power to make the world a better place and influence positive change.

A strong partnership between staff, children and families ensures we are all striving for the same outcomes.

Families are at the heart of our faith and learning environment and we are committed to building community through nourishing family life. It's not just students who get to experience what Nazareth has to offer, as we coordinate a range of programs and initiatives to support and celebrate all members of our community including early learners, graduates, parents, seniors and friends.

At Nazareth we invite our community to a deeper understanding of God through authentic, engaging, and life-giving experiences.

From the Early Childhood Centre to Year 12, we are continually examining the needs of young people as we prepare them for life as critical, informed and motivated contributors to the local community and beyond. In our community diverse cultures and religions are recognised and embraced. We embrace a contemporary approach to faith and learning, where innovation, technology and our environment enable both students and staff to be at the forefront of education.

Grounded by our Catholic beliefs, we aspire to be a living experience of Church, with every family and member of our community at the heart of what we do each and every day.

At the centre of Nazareth's vision is a community who, in partnership with Parish, gathers in prayer and celebration, with the Eucharist, from which it draws its inspiration, as the focus. The Christian message, together with the Catholic traditions and practices, is evident in contemporary, relevant, and diverse gatherings.

At Nazareth every single student and their family is known and celebrated for their unique gifts and talents, and it is our mission to help each young person in our care, seek their passions and follow them.

Name:

Position Title: Early Childhood Teacher

Appointment: Replacement Contract

FTE: 0.4

Appointment: 22 January 2024 – 13 December 2024

Campus Locations: Findon

POSITION OVERVIEW

The Nazareth Early Childhood Centre (ECC) is a special place that values the wonder of childhood. We are a community that partners with parents to provide the best educational start for all children. The ECC is licensed for 100 children per day, from 6 months to school age, with approximately 200 children attending over the course of the week. We are blessed to be nestled amongst the many, and it is true here that, at the ECC, the village helps raise the child.

KEY WORKING RELATIONSHIPS (INTERNAL)

- Principal
- Early Years Director
- Centre Support Officer
- ECC Staff
- Nazareth Staff
- Children
- Families
- Nazareth Community Members

KEY WORKING RELATIONSHIPS (EXTERNAL)

- Catholic Education SA
- Universities
- Other Early Years Services

KEY RESPONSIBILITIES/DUTIES

As the Early Childhood Teacher at Nazareth, you will:

- Work in accordance with the Vision, Mission and Values and Aspirations of the Nazareth Strategic Plan.
- Take a lead role and be an active member within the ECC in the delivery of a high quality, innovative early childhood program.
- Actively support, uphold and contribute to the Catholic identity and ethos of the Nazareth ECC and the wider Nazareth Community.
- Demonstrate a deep knowledge of contemporary pedagogy, in particular the Reggio Emilia principles.
- Have practical knowledge of the Early Years Learning Framework and National Quality Standards.
- Be responsible for the confidentiality and accurate documentation of both the child and family's information, under guidance from the team leader.
- Possess effective communication and interpersonal skills to engage with colleagues, children and families to develop and maintain positive and inclusive relationships.
- Inform and consult with the Centre Support Officer or the Early Years Director of any concerns regarding the welfare and wellbeing of children.
- Perform duties in a responsible and timely manner.
- Provide a welcoming learning environment that is both stimulating and challenging.
- Attend and participate, when required, in team and staff meetings, forums and activities.
- Share responsibility for maintaining high standards of safety and hygiene and contribute to an aesthetically pleasing environment.
- Have the ability to work in a flexible team environment.
- Demonstrate a passion for community and show a willingness and capacity to contribute to the ECC and Nazareth.
- Carry out other duties as determined by the Early Years Director.

ESSENTIAL PROFESSIONAL AND PERSONAL SKILLS

As the Early Years Teacher at Nazareth, you will have:

- Have a Bachelor of Education – Early Childhood Education
- Comprehensive knowledge of the Early Years Learning Framework and National Quality Standards.
- Have proven leadership skills and the ability to lead a team of dedicated educators.
- Possess excellent interpersonal and communication skills eg. well presented, friendly and courteous.
- Have highly developed organisational and planning skills.

Additional requirements

- Current SA Teachers Registration
- Current clearance to work in Catholic Education SA, ie:
 - Catholic Police Clearance, or
 - Working with Children Check
- Electronic screening clearance to work in Catholic Education SA.
- Relevant first aid training.
- Approved 'Responding to Abuse and Neglect' qualifications.
- Annual sign off is required for:
 - CESA Code of Conduct
 - Protective Practices
 - Nazareth ICT Agreement

WORK HEALTH AND SAFETY

As a *Worker*, while at work you must –

- Take reasonable care for your own health and safety.
- Take reasonable care that your actions or omissions do not adversely affect the health and safety of other persons.
- Comply, in so far as you are reasonably able to, with any reasonable instruction given by the employer.
- Cooperate with any reasonable policy or procedure of the employer that is related to health and safety at the workplace that has been notified to workers.

Reference: Division 4, Section 27 and 28 WHS Act 2012