

FEE STRUCTURE AND FINANCIAL INFORMATION FOR FAMILIES 2024



All parents are expected to honour their financial commitment made at enrolment in paying school fees.

Income from school fees and other relevant costs paid by families complements funding received from the state and federal governments for your child's/children's education.

This private income is essential to provide the best education for your child/children and to the operation of the College as Government funding does not cover the full costs of educating children in South Australian Catholic schools or maintaining or updating school resources or facilities.

What are the school fees for 2024?

2024 Fee Structure Per Student		
Primary Years	Full Fee	School Card Fee
Mid-Year Reception	\$ 0	\$ 0
Years R-5	\$2,650	\$1,325
Year 6	\$2,800	\$1,400
Middle Years	Full Fee	School Card Fee
Year 7	\$5,500	\$2,750
Years 8 & 9	\$6,500	\$3,250
Senior Years	Full Fee	School Card Fee
Years 10, 11 & 12	\$7,500	\$3,750

What your School Fees cover:

- Year level camps and retreats
- Nominated excursions
- School provided technology and software & ICT support services
- Contemporary teaching & learning facilities
- Family, pastoral & community services & programs
- Maintenance of campus grounds & buildings

**A range of other costs that are not included in fees are listed on the next page.*

When will I be billed?

The full year's fee is billed in February 2024 and a statement showing the annual fee will be forwarded to all families during February with additional statements issued each term.

When are fees due to be paid?

Our payment terms are that school fees are paid on a regular basis (weekly or fortnightly) and our preferred method is via direct debit (BPay). All fee accounts for 2024 must be finalised by 8 November 2024 unless an approved payment plan agreed with a College Finance Officer is in place. If you are unable to pay by the due date or have difficulty in making payments you are expected to contact the Finance Office (located at Kidman Park) to discuss a confidential payment plan on 8406 5032.

What options are available to pay the school fees?

We continue to offer a range of payment options to assist families. Our preferred payment is regular direct debit by BPay.

- Option 1: Regular direct debit (weekly/fortnightly) to cover annual fees, starting no later than 1 April 2024 and to be finalised by 8 November 2024.
- Option 2: Annual payment less 5% discount on net tuition fees if paid in full by 29 March 2024.
- Option 3: Request a specific payment plan with the Finance Office with all accounts to be finalised by 8 November 2024.

Payments may be made by:

- BPay (preferred option) (Transaction will appear on your bank statement with the reference Nazareth Catholic College). Please note the BPay Biller code of 297945.
- Credit Card (Visa or MasterCard – available by phone or in person at the Finance Office (located at Kidman Park).
- EFTPOS (Cash withdrawals from EFTPOS are not available.)
- Cash is only accepted at the Kidman Park Campus. (Cashless options are the preferred method of payment.)
- Smart phone app - Qkr! operated by Mastercard ('How to Guide' is available on the website or contact the Finance Office for assistance.)

If no payment is received by 29 March 2024, the Finance Office will make contact with you unless option 1 (continuous direct debit) commences immediately. Any other arrangements that may be acceptable to the College must be agreed to with a College Finance Officer each year.

Please contact the Finance Office on 8406 5032 for assistance in setting up your preferred payment method.

Is there a discount if I pay my fees in full early?

An early payment discount of 5% is applicable to the net tuition fees (gross total fees for all students in a family less sibling and external sibling discounts) if paid in full by **29 March 2024**. For families who commence during the year, the 5% early payment discount is applicable if the net tuition fees are paid within 30 days of the student/s commencement.

What other discounts are available?

In addition to an early payment discount, sibling discounts are also available if relevant.

Sibling Discounts

The following discount on the Tuition Fee is given to families with more than one student at Nazareth Catholic College:

2 students	10% off each fee
3 students	20% off each fee
4 students	30% off each fee
5 students or more	40% off each fee

External Sibling Discount (for children attending another Catholic Parish Primary School)

1 sibling	5% discount off net amount
2 or more siblings	10% discount off net amount

To access this discount, an *External Siblings Discount Form* needs to be completed and provided to the Finance Office (located at Kidman Park) by **29 March 2024**.

What other costs may I expect to be charged in 2024?

The 2024 fee structure above excludes a range of other costs that will be dependent on the year level/s of your child/children and their co-curricular activity.

The College's fee structure excludes and charges separately:

- Secondary students subject list (textbooks, stationery, subject levies, activities and sport academies)
- Uniforms
- Musical instrument hire
- Secondary students Co-curricular fees - e.g. after school sport, intrastate, interstate and overseas trips etc.
- Additional photocopying or printing above the student quota
- Second and subsequent accidental damage to a school loaned device (e.g. iPad, tablet, laptop) will be charged a repair cost



- School loaned devices not returned at end of the year will incur a \$1,500 charge to replace the device.
- VET course costs are split 50/50 (i.e. The College will pay 50% and parents/caregivers will pay 50% up to a maximum College contribution of \$1,500 per year.) Parents/caregivers should note the rules regarding withdrawal and costs that may be incurred.

The above fees are billed during the year depending on the type of charge.

Do you offer split accounts?

Enrolling parents/caregiver(s) are jointly liable for all school fees as per the Acceptance of Offer (Enrolment contract) and therefore family fee accounts are billed to the enrolling parent(s)/caregiver(s). As per The South Australian Commission for Catholic School Fee policy, the College expects families to make their own arrangements to pay school fees. Nazareth Catholic College will not separately invoice accounts unless there is an active Court Order specifying how charges are to be separately billed to each parent/caregiver. A copy of the relevant section of the Court Order must be provided to the Finance Office before accounts are billed separately.

What if our financial situation makes payment of fees difficult or if our financial situation changes?

The College's Fee guidelines ensures that all students are given the opportunity to succeed by offering family discounts and fee remissions for families on low income and School Card. Families who qualify for School Card are entitled to a 50% reduction on net tuition fees only (excludes other charges). Please contact the Finance Office (located at Kidman Park) to check the criteria for 2024. The School Card application form may be completed electronically at www.nazareth.org.au/enrolment/fees.

Families who receive the school card discount are also eligible to apply for a partial fee remission (based on financial circumstances). Please complete the *Fee Remission / Fee Reduction Application form* and return for review.

Families who do not qualify for School Card, but who feel they have difficulty in meeting the tuition fee payment requirements due to their circumstances, may apply for partial fee remission (which excludes other charges). Please complete the *Fee Remission / Fee Reduction Application Form* available from the Finance Office (located at Kidman Park) and return it to the Finance Office with relevant information (marked 'confidential') for review by the Business Manager or Finance Manager. Appointments are welcomed and we request the application form and supporting documentation are completed and submitted before making an appointment.

Your financial information, discussions and arrangements will be kept strictly confidential and only available to the Business Manager / Finance staff and referred to the Principal / Deputy Principal / Head of Campus if required.

What if I fail to pay the school fees on time?

It is the responsibility of all parents/caregivers to pay school fees on time. The College offers three options for paying fees and, if you are unable to pay by the due date, you must contact the Finance Office to discuss a payment plan.

Nazareth is required to take all reasonable and legal steps, including a debt collection agency where necessary, to ensure school fees are collected in full within the school's policy or agreed individual written arrangements.

Please note: Families of students participating in co-curricular trips are required to be up to date with their school fees or have an approved payment plan in place for their child to be eligible to participate on the trip.

What if my child leaves prior to the end of term or at the end of the school year?

Parents/caregivers whose child leaves the College during a term or at the end of the school year must provide at least one term's written notice to the Head of Campus. Failure to provide a term's notice may result in fees being charged for the following term dependent upon the circumstances. This is in recognition of the fact that the College is committed to maintain the employment of teachers on the basis of known enrolments from one term to the next.

Student Absences

Payment of fees is still required when a student is absent from school for any period of time (i.e. overseas holiday, trip or sickness).



Where can I access any relevant forms?

All relevant financial forms are available for download at www.nazareth.org.au/enrolment/fees/.

Who do I contact if I have a question about payment of fees, charges or about payment plans?

Our Finance staff are located at the Kidman Park Campus:

344 Findon Road, Kidman Park 5025

8:30am – 4:00pm (Monday - Friday during the term)

T: 8406 5032

E: finance@nazareth.org.au

Postal Address

PO Box 28, Findon 5023

Business Manager:	Mr Darren Bailey
Finance Manager:	Miss Andrea Leeming
Finance Officer:	Mrs Melanie Calleja
Finance Officer:	Mrs Viv Wakefield
Finance Officer:	Ms Michelle Bersagliere

Does Nazareth Catholic College have a formal Fees Policy?

Nazareth Catholic College's fee setting & fee collection processes adhere to The South Australian Commission for Catholic Schools Fee Policy & associated guidelines.

"A family's financial circumstances should not be a barrier to a student accessing a Catholic education".

To view the full SACCS Fee Policy, visit www.nazareth.org.au/enrolment/fees/.

