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| **PERSONAL DETAILS** |

**Full Name James Bond**

 **510 Young Avenue**

 **West Hindmarsh, 5007 SA**

**Telephone: 0400 000 000**

**Email: Jamesbond@gmail.com**

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| **EDUCATION** |

**Qualifications:** Currently completing Year 11 at Nazareth Catholic College

 Try A Trade Construction

Driver’s licence Learners

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| **CURRENT JOBS AND DUTIES** |

**I am currently working at McDonalds at XXXX, where I have been employed for more than 2 years as a kitchen hand and front of house staff member. I have been actively working in Hospitality in both customer service and food preparation roles, working as part of a team at McDonalds in the evenings and after school. My role included meeting and greeting customers, customer service, preparing meals, taking orders and cash handling in a fast-paced environment.**

**I am confident that I would bring an energetic presence to your organisation through my positive personality and the experiences in customer service, kitchen operations, computer skills and attention to detail that I have gained from my part time job roles and from school.
I would appreciate the opportunity to work for your company and would like to discuss this with you at you earliest convenience.**

**I have completed inhouse WHS training as part of my part-time job requirement as well a holding a Learner Drivers licence.**

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| **SKILLS AND PERSONAL ATTRIBUTES**  |

* Working effectively in a Team environment
* Excellent organisation skills/practical skills including verbal and written skills.
* Problem solving and resolving customer issues.
* Ability to uphold all WH&S and Regulatory requirements and standards related to the Food and Retail sectors and to create a safe and positive work environment.
* Ensure feedback is provided to management on performance outcomes.
* Highly motivated
* Outstanding customer service skills
* Caring and empathetic demeaner
* Ability to perform Face to Face sales
* Answer all customer enquiries.
* Computer Skills MS package, ADOBE
* Food preparation and kitchen hand experience
* Reliable and flexible team member
* Attention to detail in all roles within the restaurant, counter, drive through and kitchen including cleaning and tiding each workspace.
* Ordering and restocking shelves

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| **EMPLOYMENT** |

**2022- Present**

McDonalds XXXXXX

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| **REFEREES** |

**Daniel Craig**

Restaurant Manager at McDonalds

0405 000 000

**Roger Moore**

Mentor Teacher Nazareth Catholic College

8406 000