STUDENT LEADERSHIP

AT NAZARETH 2027

Nazareth

Student Leadership General Responsibilities

General responsibilities of all Student Leaders at Nazareth Catholic College will include promoting the values of the College as set out in the Vision Statement and Strategic Plan and actively working with staff and students alike to ensure that these values are upheld and enhanced by:

1. **Being an excellent role model for all members of our community, eg.**

   - Actively Support the Catholic Ethos of the College
   - Following the Student Code of Conduct
   - Adhering to, and leading others to follow school policies such as uniform, respectful interactions, work completion, etc.
   - Working towards the establishment of a safe and productive learning environment, through outstanding application and behaviour in class, at all times.
   - Participation in all aspects of College life and religious observance (such as Masses, social justice events, etc.) and therefore actively supporting the ethos of the College.
   - Promoting the well-being of all members of our community.

2. **Actively participating in the promotion, organisation and successful running of events, such as (but not limited to):**

   - Year level events
   - College Assemblies
   - Sports Day
   - Naz Day
   - Liturgical Celebrations such as College Masses and House Liturgies
   - Social Justice Initiatives such as the Catholic Charities Can Drive and Clothing Drive

3. **Being reliable and responsible and at all times, working to enhance the good name of the College.**

4. **Promoting the correct use of all College facilities and contributing to the development and maintenance of the school and its surrounds (e.g. presentation of classrooms, yard, etc.).**

5. **Acting as a representative of the student body and a student voice, in a confidential and respectful manner, as well as disseminating information to students where necessary.**

6. **Advising the Principal, Deputy Principal, Head of Campus and Director of Wellbeing and Year level coordinators, through correct channels, of important student issues.**

7. **Displaying excellent leadership and teamwork skills, while being approachable, maintaining confidentiality (where appropriate) and understanding the needs of others.**

8. **Attending (and contributing at) regular meetings and presenting a "united front" to peers at the conclusion of that meeting. This includes volunteering to assist with College events.**

9. **Representing the College at internal and external events and actively seeking the advice/support of staff when necessary.**

10. **Other duties as directed by the Principal, Deputy Principal and Head of Campus or any other member of staff responsible for overseeing your role (e.g. Director of Music, Assistant Principal Religious Identity and Mission, Head of Co-curricular**

11. **To ensure that the listed responsibilities are performed in a manner befitting the position of a Student Leader at Nazareth Catholic College, it is expected that students be:**

    • Consistent recipients of good reports in relation to attitude, achievement, application, attendance and be a good influence on others and the learning environment.

    • Participants in the liturgical life of the College.

    • Able to communicate effectively with both staff and students alike.

    • In touch with issues of significance to the College and its staff/students.

    • Knowledgeable of, accepting of, and abiding by the expectations and policies of the College.

Year 12 Leaders: Specific Responsibilities

In addition to the general responsibilities as outlined above, College Leaders are expected to:

- Work with the Year level coordinators.
- Represent the student body within their house and be the positive voice of Nazareth Catholic College students.
- Lead students in a positive direction to enhance the House and College.
- Show engagement and leadership towards school and House based activities and events.
- Develop House spirit with their House.

College Captains

- Be the public face of the College.
- Lead and compere School Assemblies as required.
- Facilitate meetings of the Year 12 Leaders.
- Represent the College at the CESA Leaders Gathering.
- Represent the College at internal and community events as required.

Mission Captains

- Be the face of the Identity and Mission for the entire College community.
- Initiate, plan and facilitating social justice initiatives throughout Nazareth Catholic College.
- Contribute to Reflection Days, Retreats and student formation opportunities across the College.
- Update the College community of social justice initiatives at general assemblies or year level gatherings.
- Actively promote faith, liturgy and mission across the College.

Arts Leaders

- Compere as required at internal College and community Arts events.
- Present Arts report and introduce Performing Arts items at assemblies.
- Assist and facilitate activities during workshops and other significant events.
- Be involved and support Co-Curricular Arts activities and events.

Co-Curricular Sports Leaders

- Be actively involved and represent the College in the Co-Curricular Sport Program.
- Present Sports items at assemblies and Co-Curricular Sport Presentations
- Be involved and support Co-Curricular Sport activities and events.
- Be involved in the organisation of Sports Day.
- Actively organise and facilitate the running of lunchtime sports tournaments
- Compete as required at internal College and community Sports events.

Cultural Immersion Leaders

- Present at school assemblies and college events as required
- Work with the Head of Student Wellbeing
- Actively promote and facilitate cultural awareness across the College
- Lead initiatives to support key events i.e. Harmony Day, National Reconciliation Week, etc.

Music Leaders

- Compere as required at internal College and community Music events.
- Present Music report and introduce Performing Arts items at assemblies.
- Assist and facilitate activities during workshops and other significant events.
- Be involved and support Co-Curricular Music activities and events

House Leaders

- Work with Head of Student Wellbeing and Year level coordinators to develop House spirit within their House.
- Represent the student body within their house and be the positive voice of students
- Lead students in a positive direction to enhance the House and College.
- Show engagement and leadership towards school and House based activities and events.

Year 12 Leaders: Election Process

The Leader election process is overseen by the Head of Student Wellbeing.

Leadership process is launched, and students provided with links to:

- Leadership nomination forms
- General responsibilities of Student Leader
- Outline of the Leadership process

Students nominate by assigned date for different leadership positions

Senior Leadership Team and YLCs meet to review all nominations. Shortlisting will occur and the Head of Student Wellbeing - Senior Years will email students who were not short listed.

Nominees are interviewed to ensure their suitability:

Nominees for College Captains will meet and be interviewed by a panel of staff including the Deputy Principal HOC and Head of Student Well Being. A shortlist will be decided.

Nominees for Mission Captains will meet and be interviewed by a panel chaired by the APRIM and Coordinator of RE. A shortlist will be decided.

Nominees for the Arts Leaders will meet and be interviewed by a panel of staff chaired by the Head of Faculty - Arts. A shortlist will be decided.

Nominees for Co-Curricular Sports Leaders will meet and be interviewed by a panel of staff chaired by the Heads of Co-Curricular Sport and Head of Faculty - PE. A shortlist will be decided.

Nominees for the Music Leaders will meet and be interviewed by a panel of staff chaired by the Head of Faculty - Music. A shortlist will be decided.

Nominees for Cultural Immersion Leaders will meet and be interviewed by a panel of staff chaired by the Head of Student Wellbeing . A shortlist will be decided.

Nominees for House Captains will meet and be interviewed by a panel chaired by the Head of Student Wellbeing and YLCs. A shortlist will be decided for each position.

Successful and unsuccessful nominees are informed

of the shortlisting process result according to a schedule determined by the Head of Student Wellbeing. The Chair of each panel will email the students who were not shortlisted.

All classes will hear leadership speeches that have been uploaded for College Leaders, Arts, Sports, Gold Hearts and Cultural Immersion Leader nominees.

Year 11 students and all College teachers will then vote for their preferred nominees.

Students in relevant houses each vote for their preferred nominees.

The Head of Student Wellbeing coordinates the counting of all votes.

The Head of Student Wellbeing presents the results of the voting process to the College Principal and Deputy Principal for final approval of the Year 12 College Leaders.

Successful and unsuccessful nominees (and their parents) will be informed in a timely manner according to a schedule created by the Head of Student Wellbeing

Successful nominees will be announced at whole of College assembly/event and included in the subsequent edition of the College news.

Student Leadership Applications for 2027

Yr. 12 College Captain Applications
Open: 29th June (wk. 10)

Close: Friday 31st of July (wk. 2)

Yr. 12 House and Cocurricular Applications
Open: Monday 3rd of August (wk.3)

Close: Friday 21st of August (wk. 5)

2027 Yr. 12 College Captain Application

2027 House and Cocurricular Leadership Applications

Student Leadership at Nazareth Catholic College will enable students to have a positive, meaningful and long-lasting impact on their peers and the wider College community. All leaders are expected to demonstrate the Christian values of service and ministry to their roles as leaders of their cohort.

Year 12 Leader Process of Application:

Yr. 12 College Captain:

YEAR 12 (TERM 2 and 3) – College Captains					
WEEK	**DAY**	**ROLE**	**WHAT**	**PEOPLE INVOLVED**	**SUPPORTING DOCUMENTS**
Term 2 10	Monday	Understanding Leadership	**Year 11 Leadership Assembly** Presentation on Leadership to Year 11 Students. Explanation of Leader roles available. Leadership nominations available.	Deputy Principal- Head of Campus, Head of Student Wellbeing, Current College Captains	Presentation script and slideshow
Term 2 10	Monday	Nominating	College Captain Student Leadership nomination forms open online	Students, Head of Student Wellbeing	Self-nomination/ application form
Term 3 2	Friday	College Captain Voting Application Closes	College Leadership nomination form must be submitted online.	Head of Student Wellbeing	Leadership spreadsheet created with all nominees
Term 3 3		Shortlisting College Captain	Meeting of the SLT and YLCs to review nominations.	Senior Leadership Team Year level	
Term 3 4 & 5		Interview Process & Shortlisting	Nominees will be interviewed by relevant staff as per schedule below.	Deputy Principal, Head of Student Wellbeing, Year level Coordinators	Interview questions. Interview assessment (rating)
Term 3 5	Wednesday	College Captain speeches and voting process	**Year 11 MG Lesson** to listen to speeches by shortlisted nominees for leadership roles.	Year 11 students and staff	Student/Staff voting forms online
Term 3 6	Friday	Announcement of College Captains	Successful and unsuccessful candidates are notified. Announcement of College Leaders.	Principal, Deputy Principal, Head of School, Director of Wellbeing	Letter of recognition

Yr. 12 House and Cocurricular Leadership:

YEAR 12 (TERM 2 and 3) – House and Cocurricular Leadership					
WEEK	**DAY**	**ROLE**	**WHAT**	**PEOPLE INVOLVED**	**SUPPORTING DOCUMENTS**
Term 2 10	Monday	Understanding Leadership	**Year 11 Leadership Assembly** Presentation on Leadership to Year 11 Students. Explanation of Leader roles available. Leadership nominations available.	Deputy Principal- Head of Campus, Head of Student Wellbeing, Current College Captains	Presentation script and slideshow
Term 3 3	Monday	Leadership roles - both House and Cocurricular applications	Student Leadership Nomination Forms open online	Head of Student Wellbeing	Self-nomination/ application form
Term 3 5	Friday	Voting Application Closes	The leadership nomination form must be submitted online.	Head of Student Wellbeing	Leadership spreadsheet created with all nominees
Term 3 6		Shortlisting Leadership roles	Meeting of the SLT and YLCs to review nominations.	Senior Leadership Team Year level	
Term 3 7&8		nterview Process & Shortlisting	Nominees will be interviewed by relevant staff as per schedule below.	Deputy Principal, Director of Wellbeing, Identity and Mission LoTL, Arts LoTL, Music LoTL, Cocurricular coordinators, Year level coordinators	Interview questions. Interview assessment (rating)
Term 3 8	Wednesday	House Captain speeches and voting process	**Year 11 MG Lesson** to listen to speeches by shortlisted nominees for leadership roles.	Year 11 students and staff	Student/Staff voting forms online
Term 3 9	Friday	Announcement of Student Leaders	Successful and unsuccessful candidates notified. Announcement of College Leaders.	Principal, Deputy Principal, Head of School, Head of Student Wellbeing	Letter of recognition

Year 12 Leadership Roles: Staff Responsible for Interviewing and Shortlisting Nominees

Nominees are interviewed to ensure their suitability by the following staff:

College Leaders and House Captains will meet and be interviewed by a panel of staff chaired by the Head of Student Wellbeing, including the Deputy Principal-HOC and YLCs.

Mission Captain will meet and be interviewed by a panel chaired by the Assistant Principal Religious Identity and Mission.

Arts College Leaders will meet and be interviewed by panel of staff chaired by the Leader of Teaching and Learning - Arts.

Music College Leaders will meet and be interviewed by panel of staff chaired by the Leader of Teaching and Learning - Music.

Co-Curricular Sport Leaders will meet and be interviewed by panel of staff chaired by the Heads of Co-Curricular Sport.

Cultural Immersion Leaders will meet and be interviewed by panel of staff chaired by the Head of Student Wellbeing.

Year 10 to 11 Leadership

The Year 11 election process is overseen by the Year 10 Year level coordinators

There will be the appointment of two House leader for each House as well as two Cultural Immersion Leaders and two Mission Captains for each year level in the Senior Years.

In addition to the general responsibilities as outlined on page 3, Year 11 Leaders are expected to:

- Represent the student body within their house and be the positive voice of Nazareth College students.
- Lead students in a positive direction to enhance the House and College.
- Show engagement and leadership towards school and House based activities and events.
- Develop House spirit with their House.

Leadership Structure

YEAR 11- Work with YLCs	YEAR 12- Work with Head of Student Wellbeing and YLCs
	College Captains (2)
Catherine Leader (2)	Catherine Leader (2)
Dominic Leader (2)	Dominic Leader (2)
Mackillop Leader (2)	Mackillop Leader (2)
McAuley Leader (2)	McAuley Leader (2)
Romero Leader (2)	Romero Leader (2)
	YEAR 12- Work with Directors and Curriculum Leaders
Mission Leaders (2)	Gold Hearts Leaders (2)
Cultural Immersion Leaders (2)	Cultural Immersion Leaders (2)
	Arts Leader (2)
	Co-Curricular Sports Leaders (2)
	Music Leaders (2)

Year 11 Leaders: Process of Appointment

YEAR 11 (TERM 4)					
WEEK	**DAY**	**ROLE**	**WHAT**	**PEOPLE INVOLVED**	**SUPPORTING DOCUMENTS**
1		Understanding Leadership	**Year 10 Leadership Assembly** Presentation on Leadership to Year 11 Students. Explanation of Leader roles available. Leadership nominations available.	Deputy Principal- Head of Campus, Current College Captains	Presentation script and slideshow
		Nominating	Student Leadership nomination forms open.	Students, Year 10 YLCs and Director of Wellbeing	Self-nomination/ application form
3		Leadership roles	College Leadership nomination form must be submitted online.	Students, Year 10 YLCs and Director of Wellbeing	Leadership spreadsheet created with all nominees
4 & 5		Interview Process & Shortlisting	Nominees will be interviewed by relevant staff as per schedule below.	Director of Wellbeing, Director of Co-curricular, Director of Identity and Mission, Year level coordinators	Interview questions. Interview assessment (rating)
5		Student speeches and voting process	**Year 10 MG lesson** to listen to speeches by shortlisted nominees for leadership roles.	Year 10 students and staff	Student/Staff voting forms online
6		Announcement of Year 11 Student Leaders	Successful and unsuccessful candidates are notified. Announcement of Year 11 College Leaders.	Principal, Deputy Principal, Head of School, Director of Wellbeing, Director of Co-curricular, Director of Identity and Mission	Letter of recognition

Nazareth

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